



# Charles E. Smith Life Communities

## GROUP VOLUNTEER VISIT

We can't wait to meet you all but first we need some information! By answering the questions below, we will be able to plan a meaningful and enjoyable visit for your group. Thank you for taking the time to complete this form. Please email it to [volunteers@ceslc.org](mailto:volunteers@ceslc.org) or call 301-770-8333 with any questions.

***This form must be submitted at least 4 weeks in advance of your requested service date.***

Today's date: \_\_\_\_\_

Name of group/organization: \_\_\_\_\_

Contact person name/title: \_\_\_\_\_

Contact's phone: \_\_\_\_\_

Contact's email address: \_\_\_\_\_

Mailing address:

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Street	City	State	Zip
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### Project details:

Requested date(s) of service: \_\_\_\_\_

Time preferred (1-2 hours either 10-12 or 2-5): \_\_\_\_\_

# of volunteers (max = 20; may be divided into smaller groups): \_\_\_\_\_

If youth, what ages: \_\_\_\_\_ # of chaperones with youth: \_\_\_\_\_

Proposed activity: \_\_\_\_\_

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(Someone from the Volunteer Department will follow up with you within the week to discuss your plans in further detail. If you don't have an activity in mind, we can help you create one. We will also discuss room set up and materials needed as well as the best residence on our campus for your visit.)

**THANK YOU FOR YOUR TIME!**